

CSC Adopted: October 2001, CSC Revised: _____**Class Title: Painter I****BRIEF DESCRIPTION OF THE CLASSIFICATION:**

Prepares surfaces and applies paint and coatings to interior and exterior surfaces. Inspects equipment for safety, performs maintenance duties and monitors paint projects. Purchases equipment and paint. Refinishes wood surfaces and repairs masonry.

ESSENTIAL FUNCTIONS:

This information is intended to be descriptive of the key responsibilities of the classification. The following examples do not identify all duties performed by any single incumbent. Specific requirements of individual positions are described in the Job Description.

Physical Strength Code		ESSENTIAL FUNCTIONS
1	M	Prepares and paints surfaces by using sandpaper, sanding blocks and deglosser to scrape and clean surfaces, filling holes, cracks and joints with putty, plaster and other fillers, installing sheetrock, gathering the proper tools and paint to ensure proper bonding and using the spray painter machine when necessary.
2	M	Performs maintenance duties by moving bumper logs, sweeping and picking up trash, power washing, assisting with sign installment, maintaining the paint room and setting up painting supplies for painters and maintenance workers.
3	L	Purchases paint and equipment by monitoring inventory, contacting vendors to negotiate the best price and product and keeping a record of products and prices.
4	M	Monitors paint projects by assisting youth with community service projects, directing maintenance curb and line projects, setting up scaffolding and ladders, maintaining equipment, scheduling work to be performed, prioritizing work orders, estimating materials and equipment requirements and completing assigned jobs.
5	M	Makes safety preparations by inspecting ladders, tools, and painting areas and posting paint signs to notify patrons of work in progress.
6	M	Refinishes wood surfaces and repairs masonry by staining, sealing, sanding and resealing cabinets, book shelves, doors, counters and wood trims and replacing masonry and stucco surfaces.

CSC Adopted: October 2001, CSC Revised: _____**CLASS REQUIREMENTS:**

CLASS REQUIREMENTS	
Formal Education / Knowledge	Work requires the ability to read and understand written instructions, to understand simple processes and the routine operation of machines. Level of knowledge equivalent to less than high school or equivalency.
Experience	One year experience as a Journey Level Painter.
Certifications and Other Requirements	Valid Driver's License, Government Lead and Paint Certification
Reading	Work requires the ability to read data sheets, directions, warning labels, and general correspondence.
Math	Work requires the ability to perform general math calculations such as addition, subtraction, multiplication and division, as well as some algebra.
Writing	Work requires the ability to write reports, records, and general correspondence.
Managerial	Managerial responsibilities include supervising other painters and painter helpers, prioritizing assignments, and assigning work.
Budget Responsibility	N/A
Supervisory / Organizational Control	Work requires the occasional direction of helpers, assistants, seasonal employees, interns, volunteers or temporary employees.
Complexity	Work involves choices of action within limits set by standard practices and procedures. Professional judgment is required to apply the proper course of action.
Interpersonal / Human Relations Skills	Contact others within the organization. These contacts may involve similar work units or departments within the City which may be involved in decision making or providing approval or decision making authority for purchases or projects. Works with individuals outside the City who may belong to professional or peer organizations. Working with various state and federal agencies may also be required. Vendors and suppliers may also be called upon for information on purchases, supplies or products. Meetings and discussions may be conducted with customers, vendors and sales representatives.

CSC Adopted: **October 2001**, CSC Revised: _____**OVERALL PHYSICAL STRENGTH DEMANDS:**

Sedentary	Light	Medium X	Heavy	Very Heavy
S = Sedentary Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time	L = Light Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree.	M = Medium Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly.	H = Heavy Exerting 50-100 lbs. occasionally, 25-50 lbs. frequently, or up to 10-20 lbs. constantly.	VH = Very Heavy Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly.

PHYSICAL DEMANDS:

C = Continuously 2/3 or more of the time.	F = Frequently From 1/3 to 2/3 of the time.	O = Occasionally Up to 1/3 of the time.	R = Rarely Less than 1 hour per week.	N = Never Never occurs.
--	--	--	--	----------------------------

This is a description of the way the job is currently performed; it does not address the potential for accommodation.

PHYSICAL DEMANDS	FREQUENCY CODE	DESCRIPTION
Standing	C	On-site supervision, inspections, various maintenance duties
Sitting	O	Desk work, meetings
Walking	C	On site facilities, posting signs, cleaning, maintenance, supervision of projects
Lifting	C	Ladders, paint, painting equipment and tools, signs, cleaning supplies, office furniture
Carrying	C	Ladders, paint, painting equipment and tools, signs, cleaning supplies, office furniture
Pushing/Pulling	C	Office furniture, painting with brush or roller, use of broom
Reaching	C	While painting, cleaning or paint prep work
Handling	C	Ladders, paint, painting equipment and tools, signs, cleaning supplies, office furniture
Fine Dexterity	O	Handling small brushes, rollers or paint equipment, writing
Kneeling	F	To do trim or taping
Crouching	F	To do trim or taping
Crawling	O	To do trim or taping
Bending	F	To pick up painting supplies, drop clothes, buckets
Twisting	F	To reach paint areas, cleaning paint site
Climbing	O	Ladder, step stool
Balancing	O	On ladder, step stool
Vision	C	Desk work, reading, ordering supplies, painting, clean up detail
Hearing	C	Communicating with personnel and general public, meetings, machinery
Talking	C	Communicating with personnel and general public
Foot Controls	O	Driving
Other (specify)	N	

CSC Adopted: **October 2001**, CSC Revised: _____**MACHINES, TOOLS, EQUIPMENT, AND WORK AIDS:**

Paints, epoxy or paint thinners, paint equipment and supplies, cleaning supplies, tools, motor vehicle

ENVIRONMENTAL FACTORS:

D = Daily	W = Several Times Per Week	M = Several Times Per Month	S = Seasonally	N = Never
-----------	-------------------------------	--------------------------------	----------------	-----------

HEALTH AND SAFETY		ENVIRONMENTAL FACTORS	
Mechanical Hazards	S	Dirt and Dust	D
Chemical Hazards	M	Extreme Temperatures	S
Electrical Hazards	N	Noise and Vibration	D
Fire Hazards	N	Fumes and Odors	D
Explosives	N	Wetness/Humidity	S
Communicable Diseases	N	Darkness or Poor Lighting	N
Physical Danger or Abuse	M		
Other (see 1 below)	N		

PRIMARY WORK LOCATION	
Office Environment	--
Warehouse	--
Shop	X
Vehicle	--
Outdoors	X
Other (see 2 below)	X

(1)

(2) Parking lots, garages, staircases

PROTECTIVE EQUIPMENT REQUIRED:

Dusk mask, respirator, knee pads, goggles/eye protection, gloves

NON-PHYSICAL DEMANDS:

C = Continuously 2/3 or more of the time.	F = Frequently From 1/3 to 2/3 of the time.	O = Occasionally Up to 1/3 of the time.	R = Rarely Less than 1 hour per week.	N = Never Never occurs.
--	--	--	--	----------------------------

NON-PHYSICAL DEMANDS	
Time Pressures	O
Emergency Situations	O
Frequent Change of Tasks	F
Irregular Work Schedule/Overtime	O
Performing Multiple Tasks Simultaneously	O
Working Closely with Others as Part of a Team	F
Tedious or Exacting Work	F
Noisy/Distracting Environment	R
Other (see 3 below)	N

(3)